Committee on Courses of Instruction
Igor Mitrovic, MD, Chair

Wednesday, February 8, 2017
11:00 am - 12:00pm
Room CL-212

MINUTES


PRESENT: Igor Mitrovic (Chair), Jaekyu Shin (Vice Chair), Annette Carley, Douglas Carlson, Melinda Cuthbert, Lisa Winston

ABSENT: Jeffrey Lansman, Michael McMaster, Barbara Panning, Maya Vijayaraghavan

GUESTS: Jeff Harter, Associate Registrar; Susan Masters, Associate Dean of Curriculum in the School of Medicine; George Michael, Academic Senate Office Programmer

Chair Igor Mitrovic called the meeting to order at 10:00am. A quorum was present.

Chair’s Report

Chair Igor Mitrovic provided the following report:

- **Hellen Diller Foundation Gift**: UCSF recently received a generous $500 million gift from the Helen Diller Foundation. The majority of the new commitment, $400 million, will establish endowments to support UCSF faculty and students. The remaining $100 million will create an Innovation Fund, which can be used at the discretion of the Chancellor. Committee members applauded the gift and stated that it will make a difference for students and faculty.

- **Executive Council Meeting**:
  - **Allowable Effort (95%/5% Rule) Policy**: In the spring of 2016, the federal government recommended that UCSF should modify its current 95% maximum effort policy on federally funded projects and move to a 100% sponsor funded faculty policy. To determine whether or not UCSF needs to revise their effort policies, Executive Vice Chancellor and Provost Dan Lowenstein asked the Academic Senate to review the issue and provide a recommendation. In the Fall of 2016, the Senate convened a task force. In December, the
task force completed their report and presented it to the Executive Council in January. The recommendation from the group was to maintain the 95% maximum effort policy. If faculty want an exemption to the policy, they must provide a justification.

- **Open Access Funding**: Chair of the Committee on Library and Scholarly Communication (COLASC) Rich Schneider reported on Open Access 2020. The new initiative is an international effort aimed at the large-scale transformation to Open Access publishing. The proposal is to have UCSF sign a non-binding agreement to join several other universities in an effort to transform the funding model for open access publishing. A website detailing the plans can be found here - [https://oa2020.org](https://oa2020.org).

**Bridges Curriculum Report**

School of Medicine Associate Dean of Curriculum Susan Masters attended the committee meeting to provide an update on Bridges Curriculum. AD Masters began the presentation by thanking the committee for their collaborative assistance in approving all of the Bridges Curriculum year-one Foundations 1 courses. She informed member that the goal of today’s update is to bring COCOI up to speed on course changes and approvals that will be coming next as the SOM plans for the coming phases in the Bridges Curriculum. Changes include:

- **Year-one highly integrated Bridges Curriculum courses approved**: IDS 121A, B, C, D
  - All of these courses were comprised of foundational science blocks plus the longitudinal Clinical Microsystem Clerkship (CMC) and Core Inquiry Curriculum (CIC). Most also had an ARCH (Assessment, Reflection, Coaching, and Health) component.
  - We may have some edits to some of these courses as we engaged in quality improvement, based on student and faculty feedback

- **Year-on 131A**
  - The two-week inquiry Immersion course that went extremely well. No anticipated edits to come

- **Year-two highly integrated Bridges Curriculum courses approved**: IDS 122A and B
  - Will be similar in format to the first-year courses, containing the longitudinal CMC and CIC, plus an ARCH component

- **Year-two (year-three) Foundations 2 core clerkship**
  - All are existing, but there are some edits needed. These are very old courses they do not have objectives.
  - Family and Community Medicine (FCM) 110 is going longitudinal in Spring 2017 so an edit
will be coming soon.

- Year-Two (year-three) Foundations 2
  - Longitudinal Foundational Science in Foundations 2 course (FS-in-F2) starts in winter 2018

- Year-two (year-three) Foundations 2 new clinical electives
  - Clinical Intensive Experience (CIXs), mostly two-week, discipline-based or interdisciplinary-based

- Existing year-two-four Foundations 2 and Career Launch clinical electives
  - Two-or four week existing, mostly discipline-based clinical electives. Edits coming, especially in the prerequisite category to promote standardization and make more specific when third and fourth-year students can take them.

**Review of Reminder Email**

Chair Mitrovic informed the committee that in order to address late course submissions, Academic Senate Programmer George Michaels was asked to create a way for the Course Review system to send reminders to preparers. Programmer Michaels presented a draft of the email that would go out to course preparers three-weeks before the submission deadline. Committee members reviewed and approved. The new option will be employed immediately.

**New Business**

None

**Old Business**

The Committee will revisit Interprofessional policies at the next meeting.

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